



CITY OF DOUGLASVILLE | DOWNTOWN DEVELOPMENT AUTHORITY

Façade Grant Program

Please review the following information before beginning the application process.

Purpose: To assist merchants and property owners through a matching assistance program to facilitate renovations that are consistent with the Historic Preservation “Design Standards” criteria in the historic commercial district.

Eligibility: Current property and business owners in the historic commercial district. Eligible projects must be in accordance with all government rules, regulations, and laws, including but not limited to the City of Douglasville’s ordinances and building codes. From minor improvements to full-scale restoration, a wide range of investment proposals will be considered addressing various items, including:

- **Exterior Painting & Signage**
- **Structural Stabilization**
- **Canopies and Awnings**
- **Exterior Walls/Materials**
- **Replacing Damaged Storefronts (Demolition)**
- **Gutters and Downspouts**
- **Exterior Door & Window Repair/Replacement and Treatments**
- **Decorative Exterior Architectural Features**
- **Landscaping**
- **Parking/Pavement Improvements**

Ineligible work includes but is not limited to:

- **Roofs**
- **Interior improvements of any type**
- **Security Systems**
- **General maintenance (except exterior painting)**
- **Personal Property/Equipment**
- **Interior window/door treatments**

Objective: Rehabilitation of downtown building exteriors that are visible to the public including painting, awnings, glass replacement, signage, and other improvements of historical significance such as landscaping and historic feature restoration (normal maintenance and upkeep excluded.)

Amounts Awarded: Funding is administered through the Downtown Development Authority (DDA.) The grant funds up to 50% of the total project cost, not to exceed \$10,000. The DDA reserves the right to restrict the amount of funds given during the application period. By applying, you are acknowledging that should you receive the monies your project will be completed within six months. If not, you forfeit your application and awarded money and will have to resubmit next round.

Application Period: This round of Façade Grant applications will be open from July 20 - July 24, 2023. The grant(s) will be awarded at the regular DDA meeting on August 4, 2023.

Application Process: 1. Attend Façade Grant Workshop

In order to qualify for the façade grant you must attend the supplementary workshop. This workshop is offered once and must be attended in person. **The workshop will take place**

10:00 AM-11:00 AM on June 27th, 2023 at 12461 Veterans Memorial Hwy, Douglasville, GA 30134 (Station Loft Works).

2. Obtain a Certificate of Preservation

The Douglasville Historic Preservation Commission must approve projects involving exterior changes to historic buildings in the historic commercial district prior to the work commencing and prior to application for a façade grant.

3. Complete the Work

Obtain written permission from the property owner for work completed by a business tenant and not the building owner. If you are not the owner of the property where the business daily operations take place you are required to obtain written permission from the property owner for work completed or approved permission for future work to be completed. This written permission must be included with your application to be reviewed by the DDA.

4. Submit a Façade Grant Application

Submit a completed application form to the City of Douglasville Main Street Coordinator. All applications must include design plans and all related bid proposals/receipts for the work completed. Failure to submit itemized information could result in disqualification.

Restrictions: Because limited funds are available, the DDA cannot grant funds to the same façade more than one time. The DDA reserves the right to restrict the number of assistance recipients based on the available funds for that year. The DDA may reject any application it deems necessary for any reason.

Review Board: Main Street Design Committee, then the Douglasville Downtown Development Authority

**The Façade Grant Program is funded by the Downtown Development Authority (DDA) and is administered by the Economic Development Department.*

***The DDA will determine the amount of the matching funds based on the proposed façade improvement, grant funds available, and the number of requests under consideration.*

For more information, please contact the
City of Douglasville Main Street Coordinator, Shae Sterling,
at sterlingt@douglasvillega.gov or 678-449-3198



Façade Assistance Program Application

APPLICANT/OWNER

Applicant's Name

Business Name

Property Owner's Name *(If applicant is not the property owner, please attach written permission from the property owner for modification to be made)*

Contact Person

Phone

Street Address

Mailing Address *(If different)*

Brief description of building history, including year built

Description of the proposed renovation/restoration/repair (attach additional pages if necessary) photos, drawings, or other visuals is required depicting completed project or change in façade whichever is applicable

How much money are you requesting (max - \$10,000.00)?

Estimate of total costs for renovation/restoration/repair (attach a project budget and/or an explanation of how you estimate your costs)

APPLICANT SIGNATURE

Certification

I, the undersigned representative of the applicant, certify that I have read and understand the rules and regulations governing the DDA Façade Program and agree that, if awarded, will comply with the same. I do further certify that the information contained in this application is to the best of my knowledge true and accurate. I understand the DDA has the right to deny any application for any reason it deems appropriate.

Applicant Signature

Date

Applicant Name, Title (Print or type)



Downtown Façade Assistance Program EVALUATION CRITERIA

**Approval of application will be subject to the extent and result of your restoration project.*

A combination of the following criteria will be considered:

1. Feasibility of the proposal.
2. Improves the exterior appearance of the building.
3. Improves customer access to the business.
4. Creates additional investment in the property.
5. Is historically accurate (the work proposed is restoration or a re-creation of features documented as having existed in the past).

APPLICATIONS SHOULD RETURN TO:

The City of Douglasville
ATTN: Downtown Development Authority
6701 Church Street
Douglasville, GA 30134

Or sterlingt@douglasvillega.gov